



## NZUNS ABSTRACT SUBMISSION IS NOW OPEN!

AMAZING Awards to be won!

### SUBMISSION GUIDELINES

We now invite you to submit your abstract. We all work in different ways and learn so much from each other. Let's share our knowledge—you're amongst friends.

Submit and present to be in the running for the NZUNS Awards 2026.

- Have you enhanced or changed the way you practice—tell us we would love to know
- Run a patient or workplace survey—present your findings
- Look after an interesting patient—do a case study.

These are fantastic awards and we do hope our members support it. We look forward to a variety of submissions for presentation at conference. We would love to hear from YOU!

### CLOSING DATES FOR ABSTRACTS SUBMISSION IS: MONDAY 3 AUGUST 2026, AT 9.00AM

#### BEST PAPER AWARD:

The winner of this award will be required to present feedback on the educational opportunity funded by the award at the following NZUNS Conference. The costs associated to feedback are to be met by the individual.

#### BEST NEW PRESENTER AWARD:

The winner will be expected to contribute an article towards the NZUNS newsletter.

#### Oral presentations will be judged on:

- Introduction to topic
- Topic relevant to urological nursing
- Preparation and organisation of material
- Originality
- Presentation style—person and vocal presentation
- Appropriateness of language—easily understood
- Effectiveness and quality of audio visual aids
- Depth of content
- Whether conclusion summarised the content
- Demonstrated knowledge of topic in question and answer time

- Remained within allocated time
- Paper to be a maximum of 15 minutes duration
- (10 minute presentation, 5 minutes question time).

#### **PUBLICATION OF ABSTRACTS:**

It is intended that all abstracts accepted for presentation will be published on the conference app. It is therefore necessary to obtain copyright permission for any material used in your abstract and / or presentation (including data, tables figures etc). The source(s) of such material should also be acknowledged in an appropriate manner.

Submission of abstracts implies the author's agreement to publish the abstract in the conference proceedings.

#### **Oral Presentation format:**

Presentations must be delivered orally with PowerPoint support.

#### **ABSTRACT FORMAT:**

Abstracts must be written in **MS Word (.doc)** and the body of the abstract no more than 250 words. PDF files and faxed copies will not be accepted.

**Please use the abstract template provided to ensure the abstract contains the following:**

1. **Title of Abstract:** Title should be **BOLD AND IN CAPITAL LETTERS**
2. **Authors/Presenters:** Upper and Lower case, show initials and then last name only, Title, degrees and awards should not be included. The name of the presenter should be underlined
3. **Institution, city, country\* of all authors/presenters:** Upper and lower case and italics, \*Authors from outside NZ are requested to include country
4. **Body of Abstract:** the abstract should be concise and informative, containing all relevant information. Your abstract should begin with a brief introduction to the subject; state the aims of your study; describe the methods, main results and expected outcomes from your study. State any conclusions last. Specify the significance to urological nursing.
5. Abbreviations may be used but must be spelt out in full at the first mention followed by the abbreviation in parentheses.
6. **Font:** Calibri and 11pt
7. Acknowledgement of supporting institutions may be made at the end of the abstract.

#### **READY TO SUBMIT YOUR ABSTRACT:**

Completed abstracts for the NZUNS Conference are to be submitted online electronically by following the instructions provided:

- Go to [www.urologynz.co.nz](http://www.urologynz.co.nz) then **Call for Abstracts**
- Click on the Call for Abstracts link when your abstract is completed and ready to send.
- When you click the Submit Abstract link you will be taken to a screen from which the submission process starts. Please read the instructions carefully.
- Receipt of abstracts submitted online will occur at the time of submission with an electronic receipt including an abstract reference number, which should be quoted in all correspondence. If you do not receive confirmation please contact Melanie Robinson, Project Coordinator email: [melanie@fp2.co.nz](mailto:melanie@fp2.co.nz)

#### **WE WANT YOU!**

If you would like to present a paper on a urological topic but do not want to enter the competition, we would still like to hear from you! We are putting together a programme with concurrent sessions for both beginner and advanced urological nurses so if you have a paper, we could slot into these sessions please send us an abstract but mark it clearly it is not for the awards.

Email [melanie@fp2.co.nz](mailto:melanie@fp2.co.nz)

**www.urologynz.co.nz**