



## **Data Processing Consent**

### **New Zealand Hospital Pharmacists Association Conference 2023**

When you share your personal data with us, we treat it with care and take our responsibility to protect it seriously. We have updated our privacy notice to communicate how we handle your personal data.

In line with Europe's new General Data Protection Regulation (GDPR) we would like to be completely transparent regarding how we collect, store, use and secure your personal data. We are committed to protecting the privacy of all personal data you provide us for registration at this conference. The following statements describe what we are doing with your data and how long we store it, so you are fully informed prior to submitting your personal information for this conference registration or abstract submission.

#### **Contact Details of the Data Controller**

ForumPoint2 Limited and Client  
PO Box 11074  
Hillcrest  
Hamilton 3251

#### **Contact Details of the Data Protection Officer**

Rhonda Beasley  
ForumPoint2 Limited  
PO Box 11074  
Hillcrest  
Hamilton 3251

#### **Contact Details of the Data Administrators**

Paula Armstrong  
ForumPoint2 Limited  
PO Box 11074  
Hillcrest  
Hamilton 3251

#### **Purpose for Processing Personal Data**

We are processing your personal data to facilitate your registration at this conference. Primarily we will use this data to communicate and support to you in regard to the 2023 conference.

#### **Other Third Parties That May Have Access to Your Personal Data**

Your data will be shared with other organisations and third parties in order to process and streamline your registration. These may include:

- Host Client and Organising Committee
- Microsoft Azure
- Ecommerce Providers
- Hotel where you reserved accommodation
- Exhibition Build Company
- Catering Organisations
- Audio-visual and Virtual Meeting Production Company
- Transport – Taxi/Corporate Cabs / Buses
- Pre/Post conference Organising Company
- Sponsors and Exhibitors

- Workshop Co-ordinators / Facilitators
- Master of Ceremonies
- Other Attendees
- Other third parties that are required to facilitate your attendance at this conference.

In a separate section of the online registration form, 'Privacy – List of Participants', you can choose whether to have your details included in the event List of Participants. If you opt in for this, your details will also be shared with:

- Meeting delegates, sponsors and exhibitors
- Organisers of future NZHPA events

#### **How Long Will The Personal Data Be Stored?**

Your personal data will be retained by us for up to 3 years after the conclusion of the event.

### **Additional Information**

#### **The Right To Inquire About Your Personal Data**

You have the right to ask about your personal data at any time. Please contact us at [paula@fp2.co.nz](mailto:paula@fp2.co.nz) with any queries you may have.

#### **You Have The Right To Withdraw Your Consent**

You have the right to withdraw consent for us to use your personal data at any time.

- Please be aware that a withdrawal of consent before the start of this event means we will have to remove your personal details from the event database. Unfortunately, this may preclude you from attending the event as we do need to store your personal details for multiple event related purposes.
- If you wish to withdraw consent before the start of this event will incur a full cancellation fee as per the terms as stated on the conference website.

Please contact us at [paula@fp2.co.nz](mailto:paula@fp2.co.nz) with any inquiries you may have.

#### **The Right To Forget and Anonymise Your Personal Details**

You retain the right to request that we forget or anonymise your personal data. If you attended any conference with ForumPoint2 we will retain any financial, tax or event attendance records for reporting reasons and to comply with the Inland Revenue Department requirements. We will, however, remove all personal data from our database leaving an "anonymised" record for reporting reasons.

☐

I give consent

☐

I withdraw consent

#### **Consent Withdrawn Warning Message**

By withdrawing your consent your registration will not be submitted or processed. Are you sure?

#### **Consent Withdrawn Interactive Site Thank You Message**

Your contact details have been updated to reflect your withdrawal of consent to process your personal data. Please contact us at [paula@fp2.co.nz](mailto:paula@fp2.co.nz) if you wish to change this consent withdrawal.