



## ACLCA NSW Achiever Award - Abstract Submission Guidelines

In order to submit an entry, applicants must fulfill the following criteria:

- be under 32 years of age as at 27th June 2024, and
- have less than 5 years experience in the CLM industry.

There are slightly different criteria & weightings for the judging of the abstract and for the presentation, as follows:

### 1) Abstract judging criteria

Project (30%) – how it advanced your career, describes how outcomes were reached for the client.

Personal involvement (70%) – personal role and value-add to the project, lessons learnt from the project and how it has influenced your career.

### 2) Award presentation judging criteria

Project (20%) – how it advanced your career, describes how outcomes were reached for the client.

Personal involvement (40%) – personal role and value-add to the project, lessons learnt from the project and how it has influenced your career.

Presentation (40%) – eye contact, confidence, clarity

The following information is to be included on a separate page to your abstract (the abstract should contain no identifying information & may lose points if identifying information has to be removed):

#### Introductory Information

Title of abstract (to be included on **both pages** of your submission)

Contact details:

- name;
- member company name; and
- email address.

#### Biography

Please include a short paragraph about yourself and your career to date, **including** confirmation of your age and CLM experience to confirm you meet entry criteria above. This may be used to introduce you at the presentation evening.

Abstracts should be no longer than 300 words (excluding title) and marking penalties apply for exceeding this limit. No company logos or reference to company name or personal details are to be included on the abstract page.

Abstracts should be written by the applicant only (guidance and mentorship from senior staff is permitted).

Your application will consist of 2 pages (abstract and introductory information on separate pages) and must be submitted in both Word and PDF format via email to [nsw@aclca.com.au](mailto:nsw@aclca.com.au).

**ABSTRACT CLOSING DATE:** Friday 31<sup>st</sup> May 2024. Late entries will not be accepted.

Applicants will be contacted by email by 12<sup>th</sup> June to advise of the result of the abstract reviews.

Presentation time limit - **12 minutes**.

**PLEASE NOTE** - By submitting an abstract, you are confirming your availability to attend the ACLCA ECP Session at Cleanup Conference in Adelaide on Tuesday 17<sup>th</sup> September 2024. Please ensure you have managerial approval to attend on this date prior to submitting your abstract.