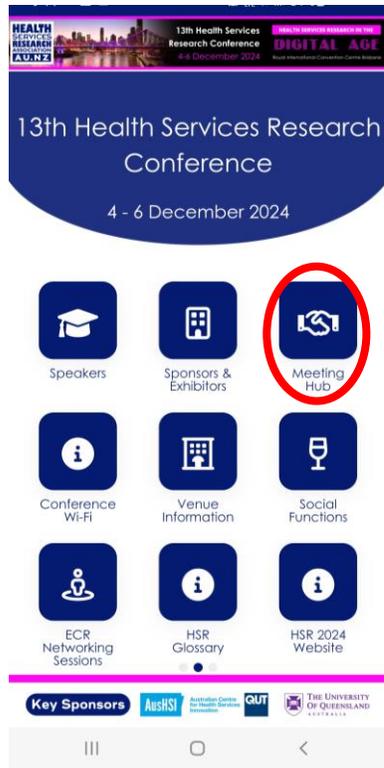
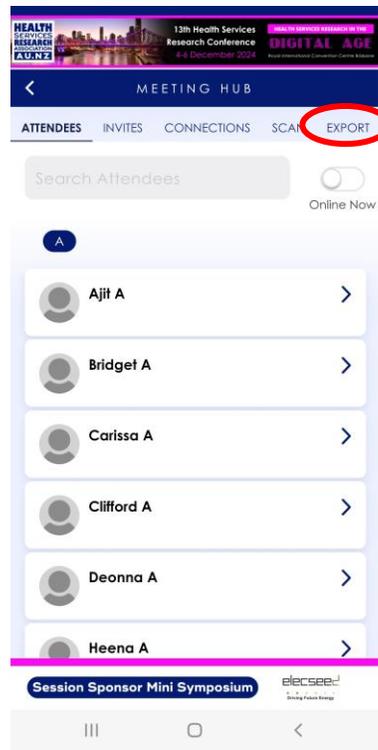


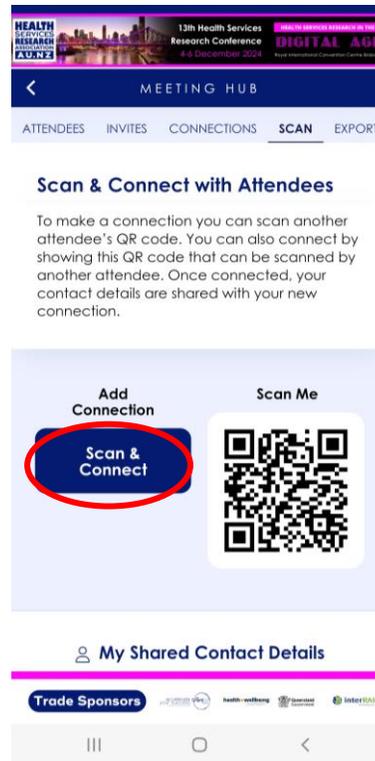
DELEGATE ENGAGEMENT



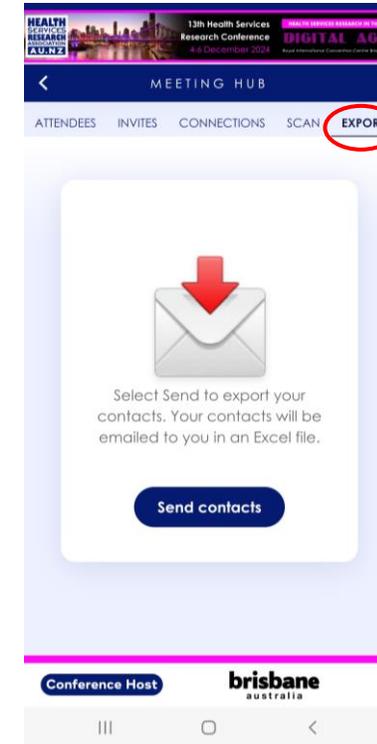
1. In the HSR 2024 Conference App scroll across on the home screen and tap the **Meeting Hub** icon.



2. When in the Meeting Hub screen, select **Scan** in the top row of heading options (you can also browse attendees via the meeting hub screen, click into their contact details and add as a connection, send them a message or chat, etc).



3. This will take you to a screen where delegates can scan your QR code, and you can also press the blue **Scan & Connect** button to scan the QR code on their delegate's name badge.



4. At the end of each day or the conference (*must be exported within 30 days of the Conference*), you can export your connections by pressing **Export** in the top row of heading options.

| Name | Position | Organizati | Email | Mobile |
|----------------|----------|------------|---------|--------|
| Jason EA | | EA | 1@1.com | 22 |
| Rachael Rogers | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

5. When viewing the export which downloads as an excel file, you may notice some of your contacts only show their First and Last name and the other **fields are blank**. This is due to the individual's privacy settings selected when downloading the app and agreeing to sharing details.

Because you have engaged in a conversation with the individual and each accepted the exchange of details, our team are happy to provide the missing information.

If this occurs, please email your list to Event Studio who will provide the missing contact details for you.
****reminder to do so within 30 days**