

1. Enter off of War Memorial Drive



2. Head down the driveway, if the roller shutter is down please press the intercom that is located on the right hand side.



3. Once security has answered, please identify yourself with them – Name/Company, what you are delivering and where is it going to.

- Once security have permitted access into the venue, head down the driveway. You will see a receiving dock sign ahead of you, follow the driveway around to the right.



- Once you have turned the corner drive straight until you see a **BLUE sign** on the right hand side saying Receiving Dock. Example below:



- Now that you have arrived at the receiving dock, please park your car on the left hand side and inform our storeman what you are picking up or dropping off so that they can assist you.  
\*\*\*If dropping off please ensure you have used the delivery label provided by your Sales Executive



- Once you have dropped all your equipment/ boxes off, please return to your car and start heading straight. You'll come to a black gate; **take a ticket** then turn right to exit the carpark. At the exit boom gates, enter the ticket into the machine to exit the car park.

