

## ICLAF 2026 Guidelines for Abstract Submission

### Rules for Submission

Please read the following guidelines carefully before submitting your abstract.

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### Submission Process

- All abstracts must be submitted online via the official conference abstract portal. Submissions sent by email will **not** be accepted.
  - Abstracts submitted by the published deadline will undergo review by the Program Committee.
  - Abstracts must be received by the published deadline. Late submissions will **not** be considered.
  - All abstracts must be submitted in English.
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### Presentation Type

- Abstracts may be submitted for **oral presentation** or **poster display**.
  - The Program Committee will make the final decision regarding presentation format, taking into consideration the author's indicated preference.
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### Registration Requirements

- The presenting author must be a registered conference participant.

- Upon acceptance of your abstract, only authors who have completed registration and paid the registration fees will be scheduled for presentation and included in the official program.

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### **Authorship and Conditions**

- An individual may serve as the presenting author and submit a maximum of **two (2)** abstracts.
- There is no limit on the number of abstracts for which an individual is listed as a co-author.
- Submission of an abstract implies consent for inclusion in any official conference materials.
- The submitting author must ensure that all co-authors have reviewed and approved the abstract title, summary, presenter details, and affiliations prior to submission.
- Abstracts that have been previously presented at other meetings may be submitted.
- Only abstracts that include results will be considered. Abstracts stating “data will be presented” or similar will not be accepted.
- All authors must disclose any conflicts of interest at the time of submission.

### **Additional Information**

- Authors of accepted abstracts in the main submission round will be eligible for early-bird registration rates.
- Abstracts will be published on the ICLAF 2026 website during and after the event.

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### **Submission Requirements**

Before beginning your submission, please ensure you have prepared the following information:

#### **Presenting Author Details**

- Full first and family name(s)
- Email address
- Affiliation details: department, institution or hospital, city, state (if applicable), and country
- Contact phone number

#### **Co-Author Details**

- Full names, affiliations, and contact information for all co-authors

#### **Presentation Preference**

- Indicate your preferred presentation type: **Oral Presentation** or **Poster Viewing**.

### **Abstract Title**

- Must be written in **UPPER CASE** and limited to **25 words**.
- Symbols should be written as words.

### **Abstract Text**

- Limited to **250 words**, including acknowledgments.
- Please note that the word count may be affected if tables are included.
- Authors may include 1 table or figure in their abstract which will not count towards the word limit.
- The abstract should clearly include the following sections:  
**Background and Aims, Methods, Results, and Conclusions.**

### **Abstract Topic**

- Select one topic from the official list of conference topics.

### **Abstract File Specifications**

- All poster and oral presentation will be printed in size A0.
- The preferred file type is PDF, however JPEG, Word and PNG files can also be submitted.

### **Formatting and Content Guidelines**

- Use only standard abbreviations. Define special or uncommon abbreviations in parentheses after the first mention.
- Use generic drug names. Presentations must be scientifically balanced and free from commercial or promotional content.
- Do **not** include patient names, hospital ID numbers, or any identifying information.

- You may include up to three keywords.

### **Submission Process**

- Click **SUBMIT** at the end of the process to finalise your abstract. No changes can be made after the submission deadline.
- Upon submission, you will receive a confirmation email, referencing an **ID Number**. Please reference this number in all related correspondence.
- If you do not receive confirmation of your submission, please contact the conference team at [meetings@medicalmeetings.com.au](mailto:meetings@medicalmeetings.com.au).
- Do **not** submit multiple copies of the same abstract.