

**NEW ZEALAND**

# DELEGATE VISA & ENTRY CHECKLIST

This checklist is designed to help delegates attending the upcoming Hungry Jack's Convention in Auckland, New Zealand ensure they meet all travel, visa and entry requirements. Please review carefully and complete all necessary steps well in advance of your departure.

**If you are a New Zealand or Australian citizen, you do not need a visa or an NZeTA.**

## 1. Determine Your Visa Requirement

If your passport is from a country that is **not** on New Zealand's visa-waiver list, you must apply for a Visitor Visa before travelling. Please check [visa-waiver list here](#).

Visa-waiver nationals only need to apply for a New Zealand Electronic Travel Authority (NZeTA).

### Find out if you need an NZeTA or a visa

Depending on the country you're from and your situation, you may need a New Zealand Electronic Travel Authority (NZeTA) **OR** a visitor visa to come to New Zealand.

Use [Immigration New Zealand's online tool](#) to work out whether you need an NZeTA or a visa for your holiday.

## 2. Visitor Visa Application Checklist

- Apply online via [Immigration New Zealand](#) as soon as you confirm registration (processing may take several weeks).
- **Your visitor visa must be applied for no later than Tuesday 8<sup>th</sup> September 2026.**
- Ensure your passport is valid for at least 6 months beyond your departure date.

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- Prepare supporting documents: flight itinerary, accommodation, conference registration, and proof of funds.
- Include a letter from your employer or event organiser confirming attendance at the conference.
- Complete any required health or character declarations.
- Make payment for the visa. The visa will cost anywhere from NZD \$441 and price will vary based on your application and country.

### 3. For Visa-Waiver Countries (NZeTA)

If your country is on the [visa-waiver list](#), and you are **not** an Australian or New Zealand Citizen, you need to apply for an NZeTA at <https://nzeta.immigration.govt.nz> **at least 72 hours before departure**. The NZeTA is valid for multiple visits for up to 2 years. An NZeTA request costs NZD \$17 on the free app, or NZD \$23 if completed online.

### 4. Complete the New Zealand Traveller Declaration

**All** travellers must complete the New Zealand Traveller Declaration online before departure. The declaration can be completed up to 24 hours prior to your flight and ensures faster border clearance. Visit <https://travellerdeclaration.govt.nz>.

### 5. Upon Arrival in New Zealand

- Present your approved visa or NZeTA and completed Traveller Declaration.
- Have your conference registration and hotel details available for inspection.
- Declare any restricted or biosecurity-sensitive items.
- Be prepared for possible border health or customs checks.

### 6. Key Links & References

- Check if you need a Visitor Visa or NZeTA: <https://www.govt.nz/browse/immigration-and-visas/visitor-visas-and-the-nzeta/check-if-you-need-a-visitor-visa-or-an-nzeta/>
- Apply for an NZeTA: <https://nzeta.immigration.govt.nz>
- New Zealand Traveller Declaration: <https://travellerdeclaration.govt.nz>
- Immigration New Zealand: <https://www.immigration.govt.nz>