



## Privacy information

Should you wish to submit a nomination in the 2025 Queensland Reconciliation Awards (the Awards), the State of Queensland (the State) through the Department of the Premier and Cabinet will collect personal information incorporated in the nomination to coordinate/administer the Awards. Personal information collected from the nomination form will be used by the State's authorised employees and officers to administer the Awards.

Your name, as the person making the nomination, may also be disclosed to the nominee. Personal information contained in the nomination will be provided to a selection panel, comprised of persons from within and external to the public sector and community, industry and business representatives, for the purpose of judging the Awards. If your nomination is shortlisted, the names of individuals involved in the Initiative as provided in the nomination form may be disclosed on the State's websites, the State's social media channels, other state government department and agency websites and social media channels, and in Awards announcement materials.

By submitting a nomination, you consent and have obtained the consent of each individual listed in the nomination, to the State disclosing the names of the individuals listed in the nomination in connection with the nominated Initiative, to promote, publicise and report on the Awards, both now and in future years, in print and online format and on the State's social media channels.

The contact details that you provide on the nomination form may be used by the State to seek further information regarding your nomination for the Awards and to notify you of upcoming events, initiatives and programs administered by the State.

The Awards is being conducted by the State using Award Force, a cloud-based software system, and information that you provide in this nomination will be uploaded to the Award Force platform and may be stored outside of Australia. By submitting this nomination, you agree to such transfer. Further information on Award Force's treatment of personal information is available at:

[awardforce.com/privacy-policy](http://awardforce.com/privacy-policy).

You should be aware that material provided by you may be subject to disclosure under the *Right to Information Act 2009* subject to the exemptions under that Act. Your personal information will not be otherwise used or disclosed without your consent unless authorised or required by law.

If at any time you would like your personal information removed from our database, please send your request to [reconciliation.awards@premiers.qld.gov.au](mailto:reconciliation.awards@premiers.qld.gov.au)

Further information about the State's treatment of and your right to access personal information can be viewed at [premiers.qld.gov.au/tools/privacy.aspx](http://premiers.qld.gov.au/tools/privacy.aspx).

## Additional agency/organisation endorsement form – Partnership category

Please complete this endorsement form for each additional agency/organisation involved with your nomination. The completed form must be signed by an authorised officer of the agency/organisation listed below. Upload this completed form as supporting documentation to your nomination.

Please refer to the online nomination form for any further instructions, or contact Engagement and Partnerships, Department of the Premier and Cabinet, at [reconciliation.awards@premiers.qld.gov.au](mailto:reconciliation.awards@premiers.qld.gov.au) or by phone 07 3003 9200.

Agency/organisation name:

Postal address:

Suburb:

State:

Postcode:

Phone (*office hours*):

Mobile:

Email:

Website:

Is your organisation registered for GST? ☐ Yes ☐ No

ABN/ACN:

Name of work team or unit (if applicable):

*I am the authorised officer of the agency/organisation submitting this nomination and have read and agree to the conditions of entry for the 2025 Queensland Reconciliation Awards. I have read the responses to the nomination questions and agree the content is true and accurate.*

Authorised officer:

Position (e.g. Chief Executive Officer, General Manager, Director-General):

Authorised officer signature:

Date:

## Information and enquiries

General enquiries regarding the awards should be directed to [reconciliation.awards@premiers.qld.gov.au](mailto:reconciliation.awards@premiers.qld.gov.au) or telephone 07 3003 9200.

*The Queensland Reconciliation Awards is an initiative of the Queensland Government through the Department of the Premier and Cabinet, and the Department of Women, Aboriginal and Torres Strait Islander Partnerships and Multiculturalism.*

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