

Call for nominations for election to the Board of Directors



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Pursuant to the MSB Constitution Clause 11.1 the two longest serving members of the Board will step down.

Peter Condliffe PhD – pursuant to Clause 11.1(e) is eligible to re-nominate.

Christopher Boyle - pursuant to Clause 11.1(e) is eligible to re-nominate.

Bianca Keys – due to retire from the Board.

Nominations for election as Director should be completed on the form on the following page. We encourage you also to **attach a one-page statement** in support of your nomination.

Both the nomination form and the statement should be lodged with the Company Secretary on or **before 5.00pm 22 September 2021** by one of the following methods:

E: info@msb.org.au or

Post: Company Secretary, Mediator Standards Board, PO Box 5044 Alexandra Hills Qld 4161

Who can nominate for the Board?

The MSB constitution states that:

11.1 (i) *An Appointed Director may be an employee or associate of a member but does not need to be.*

11.2: *A Director of the company will have skills, knowledge, learning or experience in one or more of the following areas:*

- a. *Accounting and or financial management;*
- b. *Law;*
- c. *Corporate Governance;*
- d. *Alternative Dispute Resolution;*
- e. *Professional Standards; and*
- f. *Such other area or areas of skill, knowledge, learning or experience as the Board determines from time to time.*

In addition, it has been agreed that it is desirable for there to be a mix of geographic and demographic representation on the Board and representation of special interests such as indigenous interests.

Nomination and election process

The MSB constitution states that:

11.18: *Election of directors*

- a. *A nomination of a candidate for election as a director of the company:*
 - *must be made in writing, signed by the member making the nomination, signed by a second member and be accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination); and*
 - *must be delivered to the secretary of the company at least 21 days before the date fixed for the holding of the annual general meeting at which the election is to take place or such other time as the directors may resolve from time to time.*
- b. *If the number of nominations received is equal to or less than the number of Elected Director vacancies to be filled, the persons nominated are taken to be elected unopposed.*
- c. *Any vacant positions remaining on the board are taken to be casual vacancies.*
- d. *If the number of nominations received exceeds the number of Elected Director vacancies to be filled, a ballot is to be conducted in such usual and proper manner as the board may direct.*

Nominee

Nominee _____
Name of nominee

of _____
Address of nominee

I accept nomination to be a Director of the Board of the Mediator Standards Board and consent to being a Director if elected or appointed

Signature Date

Yes	No
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I attach for distribution to members a statement in support of my nomination.

Your statement should demonstrate that you have the skills, knowledge, learning or experience in one or more of the areas identified in 11.2 of the Constitution and detailed on the previous page. The statement should be limited to one A4 page and in a form ready for distribution to members. An electronic copy is preferred.

Nominator

Nominator _____
Name of organisation that has consented to be a member of the MSB

of _____
Address

As a member of the Mediator Standards Board, we hereby nominate _____
to be a Director of the Mediator Standards Board Ltd (MSB) for the purposes of the election of Directors to take place at the Annual General Meeting to be held on 27 October 2021.

Authorised signatory Date

Name of signatory – please print Position

Seconder

Name of organisation that is a member of the MSB – cannot be the same RMAB as above

Authorised signatory Date

Name of signatory – please print Position