

Quick Start Guide to the Attendee app



Download the conference app here:
(Event App Code: tos2025).

[HTML5 App](#)



[IOS App](#)



[Android App](#)



Before the conference

- Update your **profile** in **Privacy & Settings** via the Hamburger Menu in the top right corner.
- Choose sessions you wish to attend by selecting the **star** icon via the **Agenda**.
- View the selected sessions on one handy screen in **My Agenda**.

Arriving at the conference

- Have the app open when you arrive at the **Marble Foyer** on **Level 1**.
- Click on the **EVENT CHECK-IN** icon.
- Scan the QR Code displayed.
- Show your phone screen to an ASA staff member or a volunteer to collect your bag and name tag.

PLEASE NOTE: ASA staff and volunteers will be available to assist with this process, or to assist those without a smart phone. They will be wearing pink Hi-Vis vests.

Throughout the conference

- Chat one-on-one with delegates in the **Meeting Hub** located in the nav bar.
- Join the conversation in our private social network, **EventStream** or post on social media. You can use the hashtags **#ASA50**, **#ASA2025**, **#TellingOurStories** and **#ArchivesMatter**.

During sessions

- Ask questions of presenters in the **Live Q&A**
- Take notes in **My Session Notes**

After the conference

- Export your **Session Notes** to save to your computer (Excel file).

