


# VNCA CONFERENCE 2027
# REGISTRATION - TERMS AND CONDITIONS

**Attendance**
Only pre-registered, pre-paid registrants will be guaranteed access to the event. Upon receipt of your online registration, you will receive a registration confirmation email to your nominated email address together with a Tax Invoice which will be marked as paid if payment is made at the time of registration.

**Confirmation of Bookings**
Conference registrations will be acknowledged via email as they are received. Receipts for registration payment, if made, will be attached to the confirmation email otherwise a Tax Invoice with information on payment options will be attached. Please check the confirmation email carefully on receipt and advise of any issues immediately.

**Accommodation**
VNCA is holding accommodation blocks at various hotels and rooms can be secured as part of your registration. Please note advertised prices are subject to availability at time of booking.
All accommodation costs must be paid for in advance, at least thirty-five (35) days prior to your arrival date. Failure to do so, will result in the forfeiting of your accommodation booking.
If you cancel your accommodation booking within 35 days of your stay, it is non-refundable, unless the room(s) can be on sold.
All communications for accommodation cancellations must be in writing to conference@vnca.asn.au

**Payments**
We accept the following credit cards – VISA and MasterCard. Delegates can also elect to pay via EFT and will be issued with a Tax Invoice.
Payment via EFT is due within 14 days of submitting your registration or by the relevant Earlybird date. If you are registering within 30 days of the event, you will be required to pay at the time of registering using a credit card. All enquiries regarding payments, please telephone +61 03 9586 6022 or email conference@vnca.asn.au

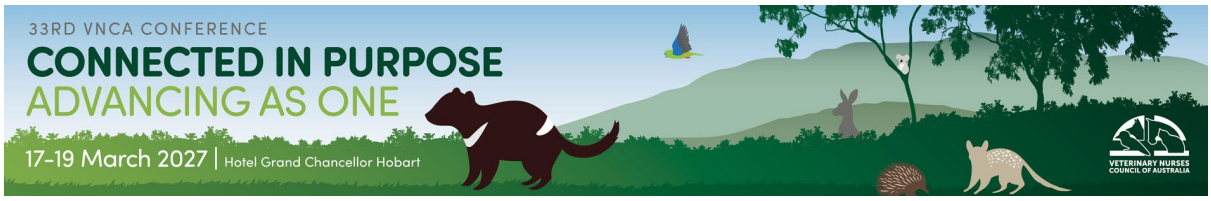
**Cancellation Policy**
Cancellations of registration must be requested by email only to conference@vnca.asn.au. Refunds will apply as follows:

- More than 30 days before the Conference – full refund
- 15 to 30 days before the Conference – refund less $200 administration charge
- Within 14 days of the commencement of the Conference or non-attendance – no refund.

An organisation may send an alternate delegate if registration has been paid and the registered person is unable to attend due to unforeseen circumstances. In such cases, the Conference Manager must be advised of the change prior to the commencement of the Conference - in writing to conference@vnca.asn.au.

**Program Changes**
VNCA reserve the right to change any and all aspects of the Conference, including but not limited to, the event name, themes, content, program, speakers, format, performers, hosts, moderators, venues and times.

**Code of Conduct**
All participants at the conference are expected to conduct themselves in a professional manner, treating all other attendees (including VNCA and venue staff and suppliers) with respect and consideration. Attendees are entitled to participate in an event and enjoy an environment that is free from harassment and discrimination. Insulting, berating, or demeaning behaviors towards other members, participants, or attendees is not acceptable. The goal is to foster a positive and inclusive environment for all.




**Disruptive Conduct**
You acknowledge and agree that the VNCA reserve the right to exclude any person from registering for, or participating in, the Conference. In addition, VNCA may remove any person from the Conference if, in their sole discretion, determine that your participation or behaviour creates a disruption or hinders the Conference or the enjoyment of the event content by other attendees.

**Insurance**
The registration fees do not include insurance of any kind. Participants are advised to take out appropriate insurance. VNCA does not cover individuals against the cancellations of bookings for any reason including cancellation or postponement of the Conference or for theft or damage to belongings.

**Intellectual Property**
All intellectual property rights to the Event content, and all materials distributed at or in connection with the Conference are owned by VNCA, the sponsors, &/or speakers presenting at the Conference. Participants may not use or reproduce or allow anyone to use or reproduce any trademarks or other trade names appearing at the Conference, in the Conference content, or in any materials distributed at or in connection with the Conference for any reason without the prior written permission from VNCA.
No part of the Event may be recorded, reproduced, or transmitted in any form or by any means, electronically or mechanically, including but not limited to video or audio recording, photographing, photocopying or any other information storage or retrieval system known now or in the future, without the explicit written permission of VNCA.

**Conference Cancellation or Postponement**
VNCA does not accept any liability for losses incurred (such as travel costs, hotel costs or any other costs or expenses) if the Conference is cancelled or postponed due to an unforeseen occurrence or any other occurrence that renders performance of this Conference inadvisable, illegal, impracticable or impossible.
An unforeseen occurrence shall include but shall not be limited to: an Act of God; infectious disease outbreak, industrial disruptions, service provider failures, governmental restrictions and/or regulations; war or apparent act of war; terrorism or apparent act of terrorism; disaster; civil disorder, disturbance, and/or riots; curtailment, suspension, and/or restriction on transportation; or any other emergency.

**Privacy Statement**
VNCA is a professional organisation that relies on the use of personal information to provide support and services to stakeholders and customers of VNCA services. We rely on comprehensive and accurate personal information about our stakeholders who engage with VNCA. The main purposes for which we collect, hold, use, and disclose personal information are to provide services and benefits for our stakeholders and to maintain and extend our membership. We collect information from so that we can provide services, manage our professional relationships, manage our business, comply with our legal obligations, communicate effectively, and enhance the level of service being offered.
Your name, title, organisation, location, and email address will be provided to Conference Sponsors and Exhibitors on a delegate list. Please email conference@vnca.asn.au if you do not wish your details to be passed on.

**Photography**
By attending this event, delegates consent to their image being taken and used at the discretion of VNCA.

**Waiver of Policy**
VNCA accepts no liability to any persons or body for any loss, injury, or damage howsoever and whether directly from any action or cause whatsoever undertaken, organised, or sponsored by VNCA.

*Terms and Conditions subject to change without notice.*