

Friday 29 May

Morning Tea	1000 – 1030
Lunch	1230 – 1315
Afternoon Tea	1500 – 1530

Saturday 30 May

Morning Tea	1030 – 1100
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Poster Tours:

If your poster has been selected to be included in a poster tour, please note that there will be a facilitator managing these tours and we ask that you be ready to participate at the specified times below. Please ensure you collect your headset in the Exhibition & Catering Hall 10 minutes prior to the start of the tour. You will receive a separate communication advising if your abstract has been selected to be included in one of the tours.

Thursday Poster Tours:

Group A & B: 1300-1330

Friday Poster Tours:

Group C & D: 1230-1300

Preparing your poster content

- Focus your content on what you want as the take-home message
- Keep abbreviations and acronyms to a minimum
- Compulsory content
 - author's name/s
 - author's organisation/s
 - organisation's logo/s
 - contact details (website, email, phone, postal)
 - poster publication date
- The title included in the abstract must be shown on the poster. This could be used as a subtitle with a briefer main title. The title needs to accurately reflect the content of the poster and capture attention. Write the title in Title Case not capitals.
- Keep all text (headings and body text) to a minimum. Posters are often viewed during conference breaks or during busy sessions, so viewers don't have much time to read a lot. 'Chunk' text into digestible bites using small paragraphs, bullet lists, or text boxes.
- Determine any additional points about your work that you would like to convey if questions are asked. Determine when the recommended times are to stand by your poster, noting particularly any dedicated poster sessions

In preparing your poster, you should not attempt to detail your entire research history. Present only enough data to support conclusions or to explain the point(s) you wish to make. Data should be kept to a minimum in favour of diagrams and photographs. Aim to put across a simple message in an eye-catching manner.

Guidelines on the presentation design

- Ensure you check the poster dimensions advised by the conference secretariat
- Ensure the text is as big as possible
- Recommended sizes: Title: 72 pt; Headings: 48-60 pt; Body text: 24-48 pt. Sans-serif fonts (without the bits on the ends) are clearer to read from a distance
- Provide a plastic sleeve with A4 copies of your poster or more information for delegates to take and consider your work post-conference. Include your email address if you wish to.
- A great poster catches your eye and is:
 - Clear and simple
 - Easy to read
 - Organised with a logical flow
 - Relevant to viewers in its content
 - Taking advantage of the visual medium
 - Providing viewers with 1 or 2 main messages
- Design your poster with graphics. Use photos, cartoons, figures, tables, and diagrams. Label them if necessary

Take with you

- Materials to hang your poster i.e. Velcro strips or dots
- Handouts (place a plastic sleeve on your board if you wish to supply handout materials)

POSTER AWARDS

During the Conference, each ASID Group (SIG, Network, Sub-committee) will judge and choose the best poster in their discipline.

The Group Best Poster Award will be chosen from posters presented by ASID financial Full or Associate members and who indicated that their abstract is closely associated with that group during the abstract submission process.

For more information on the Poster Awards, please visit the Awards page of the [website](#).