

Australian Energy Producers Excellence Awards Terms and Conditions

- 1 An Australian Energy Producers Excellence Award (**Award**) will only be awarded to current financial full or associate Australian Energy Producers members (each a **Member**) who lodges a successful submission. Australian Energy Producers will not consider Award submissions from anyone that is not a Member at the time of submission.
- 2 By lodging an Award submission to Australian Energy Producers, the Member lodging it (**Applicant**) accepts these Terms and Conditions.
- 3 All submissions for an Award must be lodged in accordance with these Terms and Conditions and the Submission Criteria guide. Energy Producers may reject any submission which does not meet the eligibility criteria set out in the Submission Criteria guide (**Eligibility Criteria**).
- 4 All submissions must be lodged via the Australian Energy Producers online portal <https://energyproducers.au/about/events/excellence-awards/> by 5pm Australian Western Standard Time (AWST) on the closing date advertised at the above link and must address all the submission criteria, include all details requested in the online form and include agreement to these Terms and Conditions and a declaration of authority to lodge the submission.
- 5 Any project or initiative included in a submission must have had the core activity occur between 1 January to 31 December of the previous year (**Relevant Period**) to be eligible for an Award. Further, any project or initiative must be in relation to an Australian upstream oil and gas project and / or related upstream oil and gas activity.
- 6 A Member may lodge multiple submissions in each award category for consideration and a project or initiative which meets the eligibility criteria may be included in multiple submissions by the same Member for each award category.
- 7 A project or initiative which has been included in a submission that has received an Award in a previous year will not be eligible for an Award in the same category, even where the project or initiative continued to take place or was completed in the Relevant Period.
- 8 Where a project or initiative included in a submission has any significant adverse effect applicants must include details of the adverse effects in the submission. If a project or initiative included in a submission causes any significant adverse effect between the date of lodgement of the submission to Australian Energy Producers and the day of the award presentation, the applicant must notify Australian Energy Producers as soon practicable after it becomes aware of the adverse effect.
- 9 Submissions that no longer meet the eligibility criteria after lodgement must be withdrawn and it is the responsibility of the Applicant lodging the submissions to notify Australian Energy Producers as soon as practicable after it becomes aware that the submission does not meet the Eligibility Criteria.

- 10 All information included in a submission and associated documentation must be, to the best of the Applicant's knowledge, true, accurate and complete. If the Applicant becomes aware that its submission contains incorrect or incomplete information it must notify Australian Energy Producers as soon as practicable after becoming aware.
- 11 It is the responsibility of the Applicant to ensure that the information contained in a submission is true, accurate and complete. Any information provided which, in the view of Australian Energy Producers, is or may be misleading or deceptive, or incomplete, will be subject to clarification by written request and may result in the submission being determined as ineligible for an award by the Australian Energy Producers assessment panel.
- 12 Any information provided in a submission will be used by the Australian Energy Producers assessment panel to judge submissions and the assessment panel may request additional information from Applicants to verify or substantiate the information.
- 13 The Australian Energy Producers assessment panel may determine, at its absolute discretion, whether submissions are eligible to be considered for an Award. The decisions of the Australian Energy Producers assessment panel are final, and no correspondence will be entered into.
- 14 If Australian Energy Producers determines that submissions in an Award category do not meet the required standards, an Award will not be given in that category.
- 15 Any personal information provided to Australian Energy Producers will be handled in accordance with its privacy policy available at energyproducers.au/legal/privacy-statement/
- 16 By lodging a submission, the Applicant confirms it owns or has been granted all relevant permissions, or a licence to use, the material contained in the submission and to allow Australian Energy Producers to use that material to promote its activities and in connection with the Awards.
- 17 The Applicant grants to Australian Energy Producers a non-exclusive, royalty-free and irrevocable licence to use, publish and reproduce information contained in its submission for any purpose it sees fit relating to the Awards or the promotion of Australian Energy Producers' activities, including on the Australian Energy Producers website, social media sites and in other marketing materials.
- 18 Australian Energy Producers may, as reasonably necessary, amend, cancel or suspend the Awards at any time.
- 19 Nothing in these Terms and Conditions limits, excludes or modifies or purports to limit, exclude or modify the statutory consumer guarantees as provided under the *Competition and Consumer Act 2010 (Cth)* or similar laws in the States and Territories of Australia.
- 20 To the fullest extent permitted under law, Australian Energy Producers is not liable for any indirect or direct loss or damage arising from any third-party interference with a submission, a submission that is late or lost, or any cost or expense incurred as a result of preparing or lodging a submission.