ROYAL INTERNATIONAL CONVENTION CENTRE BRISBANE AUSTRALIA | BRISBANE SHOW GROUNDS

ON ARRIVAL – PLEASE PROCEED TO THE LOADING DOCK SECURITY OFFICE

DELIVER TO

ROYAL INTERNATIONAL CONVENTION CENTRE – LOADING DOCK
600 Gregory Terrace
Bowen Hills Qld 4006
Brisbane Australia

VENUE CONTACT NAME	Jamie Mahon	CONTACT NUMBER	3253 3983

DELIVERY DETAILS

CONFERENCE NAME			
LOCATION			
CONFERENCE DATE	00 / 00 / 00	REQUIRED FOR SATCHELS	☐
ONSITE CONTACT		ONSITE MOBILE NUMBER	
SPECIAL INSTRUCTIONS			

GOODS WILL NOT BE ACCEPTED MORE THAN 24 HOURS BEFORE THE EVENT

DELIVERY FROM

COMPANY		MOBILE NUMBER	
CONTACT		ITEMS	ITEM _____ of _____

LOADING DOCK HOURS OF OPERATION | 7.00am – 3.30pm | MONDAY to FRIDAY

CONFERENCE DELIVERY LABEL

CONFERENCE DELIVERY LABEL

POST EVENT COLLECTION

If you intend to dispatch your goods via a courier from Brisbane Showgrounds or Royal International Convention Centre (Royal ICC) after the event, it is important for you to:

- Bring a consignment note with you (note that TNT customers need a consignment note for every 8 items),
- Ensure the consignment note is completed correctly,
- Ensure that every package has a label with your return address and the number of items on it (e.g. package 3 of 5),
- Remove all obsolete labels from packages,
- Please keep your copy of the consignment note for your future reference and the tracking of goods through your courier company.

Please Note:

- All goods / property brought into the Royal ICC or onto the Brisbane Showgrounds by an exhibitor is done so at the sole risk of the exhibitor,
- The Royal National Agricultural and Industrial Association of Queensland (RNA) is not responsible for any damage to or theft from the event,
- Storage charges will apply for any goods not collected within 48 hours.
- The RNA reserves the right to dispose of any remaining goods one (1) week after the conclusion of the event. Disposal of any remaining goods may incur a removal charge.

Storage Fees:

- $25 Half day
- $50 Full Day

GOODS MUST BE COLLECTED WITHIN 48 HOURS AFTER THE CONCLUSION OF THE EVENT