

BOOTH PACKAGE Order Form:

HGSA 2024, 10-13TH AUGUST 2024

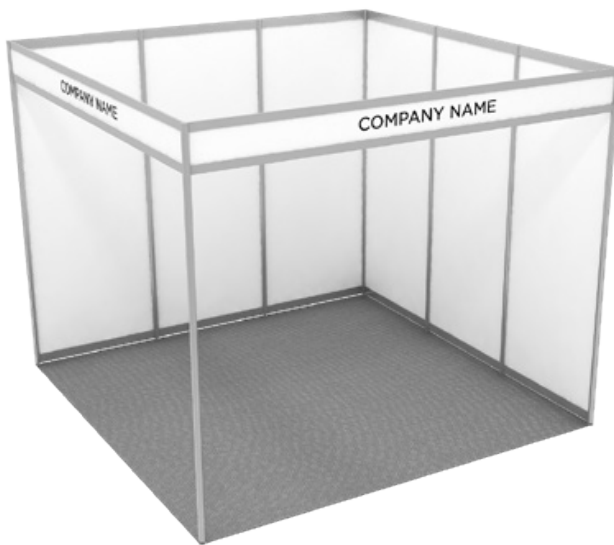
COMPANY _____
STAND NO. _____
CONTACT NAME _____
PHONE _____

COMPLETE FORM AND FORWARD TO

E: sales@expoevent.com.au

DUE DATE: 10th JULY 2024

All orders and artwork received after the due date are subject to a 20% late fee charge.



☐ CORNER BOOTH



☐ INLINE BOOTH

INCLUSIVE IN YOUR BOOTH PACKAGE

SIZE	3m x 3m
WALLS	2500mm HIGH MATT ANODISED ALUMINIUM FRAME WITH WHITE LAMINATE INFILLS
SIGN	1 x STANDARD FASCIA SIGN 2950mmW x 215mmH - BLACK PRINT ON WHITE BACKGROUND
LIGHTING	1 x LED 3 BAR ARM LIGHT
POWER	1 x 4amp POWER POINT (240v/1000w)
FLOORING	Charcol Carpet - provide by Venue

IMPORTANT NOTICE REGARDING ADHERING OF SIGNAGE & DISPLAY MATERIALS TO GRAPHIC WALL PANELS

To ensure our system is not damaged – please **DO NOT** adhere stickers or tape to booth laminated graphic wall panels. It is **OK TO USE** Blue Tac and 3m removable picture hanging strips. Under **NO** circumstances should exhibitors nail or screw any article or display item to the booth walls.

Please follow these instructions to avoid the \$75 + GST replacement cost for each damaged panel. **DAMAGE WAIVER DOES NOT COVER THIS SITUATION.**

SIGNAGE Order Form:

HGSA 2024, 10-13TH AUGUST 2024

COMPANY _____
STAND NO. _____
CONTACT NAME _____
PHONE _____

COMPLETE FORM AND FORWARD TO

E: sales@expoevent.com.au

DUE DATE: 10th JULY 2024

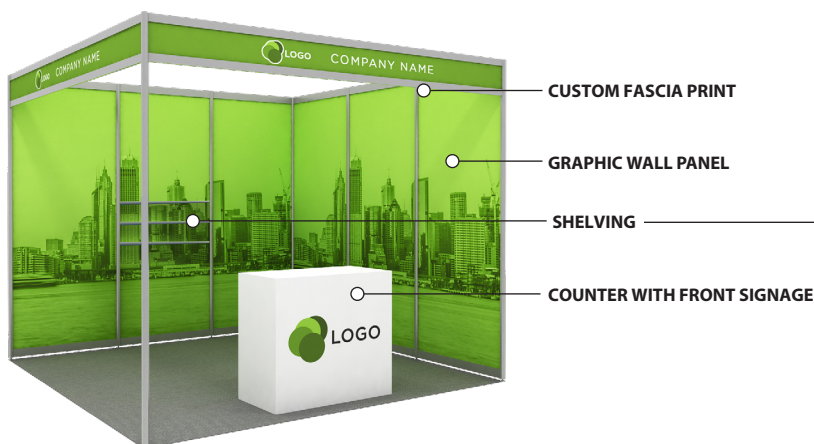
All orders and artwork received after the due date are subject to a 20% late fee charge.

1. STANDARD FASCIA SIGN to read: _____

☐ **STANDARD** (Included in stand price)
Company name in black on white background

☐ **CUSTOM FASCIA PRINT**
\$195

2. STANDARD BOOTH UPGRADE



Sample only

DESCRIPTION	SIZE	QTY	ECOBORD	PVC	TOTAL
GRAPHIC WALL PANEL	970mmW x 2400mmH		\$375 (each) <input type="checkbox"/>	\$400 (each) <input type="checkbox"/>	
CUSTOM FASCIA PRINT	2950mmW x 215mmH		\$195 (each)	NA	
COUNTER WITH FRONT SIGNAGE	950mmW x 885mmH		NA	\$320 (each)	
COUNTER FULL WRAP SIGNAGE	950mmW x 885mmH (FRONT) 500mmW x 885mmH (SIDE) x2		NA	\$470 (each)	
FLOATING OCTANORM SHELVING	990mmW x 300mmD			\$120 (each)	
PULL UP BANNER	850mmW x 2400mmH			\$240 (each)	
SUB TOTAL					

  ECOBoard is a FSC Certified Forest Product and is 100% recyclable.

PLEASE SEND ALL PRINT READY PDF FILES TO DESIGN@EXPOEVENT.COM.AU

☐ 10mm bleed with crop marks

☐ All images embedded

☐ Images 300dpi print quality

☐ All fonts outlined

☐ File is set up to 100% correct size

☐ Provide a mock up of your stand

*Artwork files over 10MB please use the following Dropbox link: [CLICK HERE](#)

**All print files are required in the correct format as indicated above. Any return of incorrect print files will incur a \$120.00 per return fee.

All prices exclude GST, 35% C, A, & DW and subject to T&Cs. Images are conceptual, colours are variable.

© COPYRIGHT EXPO EVENT SERVICES

BOOTH UPGRADE Order Form:

HGSA 2024, 10-13TH AUGUST 2024

COMPANY _____
STAND NO. _____
CONTACT NAME _____
PHONE _____

COMPLETE FORM AND FORWARD TO
E: sales@expoevent.com.au

DUE DATE: 10th JULY 2024

All orders and artwork received after the due date are subject to a 20% late fee charge.

1. EXPOFAB UPGRADES



ExpoFab creates eye-catching and attention-grabbing stands. ExpoFab will give a stand a clean and seamless look, using rich, vibrant colours on a fabric signage system. ExpoFab is an environmentally friendly option as it is a reusable and recyclable material.



3m EXPOFAB WALL PRINT

Sample only



Sample only



Sample only

DESCRIPTION	SIZE	QTY	PRICE	TOTAL
3m EXPOFAB WALL PRINT UPGRADE	2900mmW x 2500mmH		\$1600 (each)	
3m EXPOFAB LIGHT BOX UPGRADE	2900mmW x 2500mmH		\$2800 (each)	
SUB TOTAL				

PLEASE SEND ALL PRINT READY PDF FILES TO DESIGN@EXPOEVENT.COM.AU

- | | | |
|-----------------------------------------------------|--------------------------------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/> 50mm bleed with crop marks | <input type="checkbox"/> All images embedded | <input type="checkbox"/> Images 300dpi print quality |
| <input type="checkbox"/> All fonts outlined | <input type="checkbox"/> File is set up to 100% correct size | <input type="checkbox"/> Provide a mock up of your stand |

*Artwork files over 10MB please use the following Dropbox link: [CLICK HERE](#)

**For TV mounted on walls - return wall is required. TV will be mounted on back wall beside return.

***All print files are required in the correct format as indicated above. Any return of incorrect print files will incur a \$120.00 per return fee.

****ExpoFab Light Box sizing is variable. POA

All prices exclude GST. Prices subject to T&Cs. Images are conceptual only.

© COPYRIGHT EXPO EVENT SERVICES

FURNITURE & AV Order Form:

HGSA 2024, 10-13TH AUGUST 2024

COMPANY _____

STAND NO. _____

CONTACT NAME _____

PHONE _____

COMPLETE FORM AND FORWARD TO

E: sales@expoevent.com.au

DUE DATE: 10th JULY 2024

All orders and artwork received after the due date are subject to a 20% late fee charge.

FURNITURE ORDER

☐ **Stand Package A**

\$1000

1x Expo Square Cafe Table
4x Cafe Chairs
1x 43" Screen on Stand



*Additional colours available upon request.

☐ **Lounge Package**

\$850

3x Chair - Lounge
1x Triskele Round Table



*Additional colours available upon request.

☐ **Stand Package B**

\$1700

1x Expo Square Bar Table
4x Expo Bar Chairs
1x Zig Zag Brochure Stand
1x 43" Screen on Stand
1x Lockable Counter with Signage



AUDIO VISUAL ORDER

☐ **43" Screen on Stand**

\$700

☐ **43" Screen Wall Mounted**

\$800

☐ HDMI

☐ MAC ADAPTER

☐ USB



☐ **55" Screen on Stand**

\$900

☐ **55" Screen Wall Mounted**

\$1000

☐ HDMI

☐ MAC ADAPTER

☐ USB



☐ **Laptop Shelf**

\$30

Only available with screen on stand

**FOR ALTERNATIVE FURNITURE OPTIONS VIEW OUR
ONLINE CATALOGUE**

LIGHTING & POWER Order Form:

HGSA 2024, 10-13TH AUGUST 2024

COMPANY _____
STAND NO. _____
CONTACT NAME _____
PHONE _____

COMPLETE FORM AND FORWARD TO

E: sales@expoevent.com.au

DUE DATE: 10th JULY 2024

All orders and artwork received after the due date are subject to a 20% late fee charge.

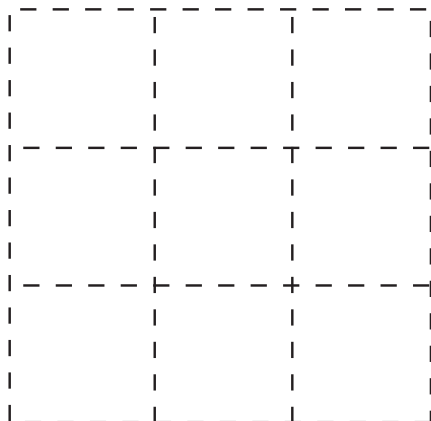
1. AVAILABLE PRODUCTS

Indicate below the products that you wish to order for your trade booth lighting & power requirements.

DESCRIPTION	QTY	PRICE	TOTAL
LIGHTING			
LED 3 BAR ARM LIGHT	1	INCLUDED	
LED 3 BAR ARM LIGHT		\$120	
POWER			
4amp POWER POINT (240v / 1000w)	1	INCLUDED	
4amp POWER POINT (240v / 1000w)		\$130	
10amp POWER POINT (240v / 2400w)		\$150	
15amp POWER POINT (240v / 3600w)		\$200	
20amp POWER POINT (240v / 4800w)		\$240	
4 POINT POWER BOARD inc test and tag		\$29	
FURTHER PRODUCTS ARE AVAILABLE UPON REQUEST			
SUB TOTAL			

2. PREFERRED LIGHTING, POWER & FURNITURE LOCATION

Indicate your preferred lighting, power & furniture location.



3x3 FRONT OF BOOTH

PAYMENT Order Form:

HGSA 2024, 10-13TH AUGUST 2024

COMPANY _____
STAND NO. _____
CONTACT NAME _____
PHONE _____

COMPLETE FORM AND FORWARD TO

E: sales@expoevent.com.au

DUE DATE: 10th JULY 2024

All orders and artwork received after the due date are subject to a 20% late fee charge.

1. INVOICE DETAILS

NAME _____ **COMPANY** _____
ADDRESS _____ **PHONE** _____

_____ **EMAIL** _____
_____ **ACCOUNTS PAYABLE CONTACT** _____

2. ORDER TOTAL

Complete the below totals shown if applicable.

FORM NAME	SUB PAGE TOTALS
SIGNAGE (Page 2)	
BOOTH UPGRADE (Page 3)	
FURNITURE / AUDIO VISUAL (Page 4)	
LIGHTING / POWER (Page 5)	
SUB TOTAL	
35% DAMAGE WAIVER, ADMIN & CARTAGE OF SUB TOTAL (MINIMUM \$200)	
ADD 20% LATE FEE IF APPLICABLE	
10% GST	
TOTAL	

PAYMENT OPTIONS

PAYMENT OPTIONS AVAILABLE ON INVOICE / CREDIT CARD / DIRECT DEBIT

3. TERMS & CONDITIONS

- All orders are not installed or printed until full payment is received and processed.
- All print files are required in the correct format, any return of incorrect print files will incur a \$120.00 per return fee.
- Orders placed after the due date are subject to a 20% late fee charge.
- All print files received after the due date are subject to a 20% late fee charge.
- All goods delivered, then canceled will be charged at full rate.
- Changes onsite to location or placement will include a minimum \$80.00 fee.
- All prices are shown exclusive of GST and Cartage