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| --- | --- | --- | --- |
| **First Name** | **Last Name** | **Organisation** | **Signature of attendee** |
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**AAC Virtual Conference – CONDITIONS FOR WATCHING AS A GROUP on Friday, 30 May 2025**

Each attendee must be registered for the conference to be eligible for CPD points. Maximum 6 CPD points for live stream of all conference sessions on Friday, 30 May 2025.

* Each individual must login to the virtual conference platform on their own device, using their own registration details, at some point during the conference day, and visit and interact with sponsors pages, download resources, watch short videos, etc.
* The group can watch live streamed sessions together on one large screen using one of the registered delegates login details (advise us below). Each session needs to be clicked on to attend and watched for the duration
* The senior manager/director of your organisation must provide us with this Sign-On Sheet of attendees (printed name and company/council and signature) and must sign declaration to verify their attendance for the full day of conference sessions (managers name, position, company/council).
* Attendees can ask questions during live sessions from their devices when they are logged in.
* PLEASE SEND US A PHOTO OF THE GROUP AT THE VIRTUAL CONFERENCE

**Declaration by Manager for verification of group attendance to receive CPD**

I solemnly declare and verify that the list of names and signatures provided here were registered for the AAC Virtual Conference on Friday, 30 May 2025

and were in attendance for the full day of the live streaming program from 10.00am to 5.30pm.

They watched together as a group using the login of: ……………………………………………………………………………………………. *(name of registered person whose login was used for the group live stream )*

**Manager’s Signature: Name: Title:**

**Company/Council: Date:**

Please send this to [training@aacertifiers.com.au](mailto:training@aacertifiers.com.au) once completed.